



Vendor Application

MACON COUNTY FINANCE DEPARTMENT
5 WEST MAIN STREET FRANKLIN, NC 28734

COMPANY NAME: _____

FEDERAL TAXPAYER ID NUMBER (OR SSN FOR INDIVIDUAL): _____

MAILING ADDRESSES:

PURCHASE ORDERS:

STREET OR P.O. BOX _____

CITY _____ STATE _____ ZIP CODE _____

TELEPHONE _____ FAX _____ EMAIL _____

BID REQUESTS (IF DIFFERENT FROM PURCHASE ORDER ADDRESS SHOWN ABOVE):

STREET OR P.O. BOX _____

CITY _____ STATE _____ ZIP CODE _____

TELEPHONE _____ FAX _____ EMAIL _____

SALES REPRESENTATIVE(S):

INSIDE SALES

NAME: _____ PHONE: _____

OUTSIDE SALES

NAME: _____ PHONE: _____

NAME OF INDIVIDUAL(S) WITH AUTHORITY TO QUOTE AND/OR SIGN CONTRACTS:

NAME	TITLE	PHONE

MACON COUNTY PRIVILEGE LICENSE NUMBER (IF APPLICABLE): _____

TYPE OF BUSINESS (DESCRIBE BUSINESS HERE):

CORPORATION

PARTNERSHIP

INDIVIDUAL

DATE ESTABLISHED/FOUNDED: _____

OFFICERS OF CORPORATION, PARTNERS, OR MEMBERS OF FIRM AND TITLE:

NAME	TITLE

AT PRESENT TIME, OR AT ANY TIME DURING THE LAST 12 MONTHS, HAS ANY OWNER, OFFICER, STOCKHOLDER, EMPLOYEE OR OTHER PERSON WITH INTEREST, EITHER DIRECTLY OR INDIRECTLY, IN THE ABOVE COMPANY BEEN CONNECTED IN ANY OFFICIAL CAPACITY WITH, OR BEEN EMPLOYED BY MACON COUNTY YES NO

IF YES PLEASE IDENTIFY _____

LIST THREE (3) SUPPLIERS TO YOUR FIRM (IF APPLICABLE):

NAME	ADDRESS	PHONE

LIST THREE (3) COMPANIES TO WHO YOU FURNISH PRODUCTS OR SERVICES:

NAME	ADDRESS	PHONE

I CERTIFY THAT THE INFORMATION PROVIDED HERE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE.

SUBMITTED BY _____

TITLE _____

DATE _____

A WORD TO POTENTIAL VENDORS - Macon County requires purchases of \$300.00 or more to be authorized through the issuance of a Macon County Purchase Order. Purchases less than \$300.00 (including freight and tax) may be purchased by authorized Macon County employees. It is a vendor's responsibility to verify that individuals identifying themselves as County employees are employees in good standing. A single account should be established for the County--individual accounts by Department are not recommended.

Upon receipt of your application, your company will be added to our bidder database providing you with an opportunity to receive notification of bid requests. Please be sure that you have provided the proper information concerning where bid requests should be mailed or faxed on the first page of this application. We encourage you to keep your information up to date. If you would like to list other commodities that your company is interested in providing to the County, please do so below.